



SAURASHTRA GRAMIN BANK

Head Office: S.J.Palace, 1st Floor, Opp. Andh Mahila Vikas Gruh, Dhebar Road, RAJKOT-360 002

Phone: 0281 — 2372680 / 2371128 Fax: 0281 — 2371127 Web: www.sgbrrb.org

Email: technologypms@sgbrrb.org



SGB/HO/TECH/PMS/GL/

Date: 18/05/2015

TENDER ISSUED TO: M/S. _____

Notice inviting online tender for Purchase of Online UPS system for 25 new branches to be opened in Saurashtra Region in the Financial Year 2015-16

1	ISSUE OF e-TENDER DOCUMENTS	:	FROM 22/05/2015 to 07/06/2015 till 6 P.M.
2	SUBMISSION OF e-TECHNICAL BID	:	ON OR BEFORE 07/06/2015 till 6 P.M.
3	OPENING OF TECHNICAL BID	:	ON 08/06/2014 at 11.00AM.
4	DATE OF REVERSE AUCTION	:	ON 08/06/2014 at 3.00 PM

Saurashtra Gramin Bank invites tenders from vendors only empanelled with SBI, our Bank or Public Sector Banks, in two bid-system for supply, installation, commissioning and maintenance of Uninterruptible Power Supply (UPS) Systems for the 25 new branches to be opened all over Saurashtra, there may be some additional centers too. General terms & conditions, Pre-qualification criteria, Specification of UPSs, List of new branch location (where supply is to be made) and Tentative list of requirement under this tender is given in Enclosure-I, Enclosure-II, Enclosure-III, Enclosure – IV and Annexure – B respectively. It can also be obtained from bank's website. The offer should be submitted in two phases:

- E-tendering: Pre-qualification:** Technical Bid giving your compliance in **Annexure-A**.
Online form should be filled up on web site - <https://www.sbi.abcpocure.com>

Following documents must be submitted in scanned copy attached with Technical Bid and nomenclature should be as mentioned follows: Product brochures should also be attached in soft copy.

Sr No	Scanned images of following documents to be submitted in soft copy	Nomenclature
1	Signed Technical Bid accepting terms and conditions in Annexure-A	AnnexureA.pdf
2	Profile of company, registration certificate and forwarding letter.	Profile.pdf
3	Proof of Credit of EMD and Tender Fee of Rs. 26000 to A/c. No. 66002647728 with SBI, Gym. Rajkot. IFSC : SBIN0060070	Fund.pdf
4	Financial Accounts covering Turnover, Balance Sheet, Profit & Loss A/c and Net Worth for last 3 years	FA2011_12.pdf FA2012_13.pdf FA2013_14.pdf
5	Solvency certificate for Rs.25 lac from Public Sector Bank incl. RRBs	Solvency.pdf
6	I.T.PAN, Registration of Service Tax, VAT and CST	Documents.pdf
7	Empanelment letter with SBI, Public Sector Bank	Empanel.pdf
8	Reference letters from 5 satisfied clients of which 2 banks	Reference.pdf



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2. The technically qualified bidders will have to participate in the **Online reverse auction-Financial Bid** and quote prices in **Annexure-B** to be conducted by **M/s. E-Procurement Technologies Ltd. (ETL)** who has been engaged for providing e-tendering services for State Bank Group. ETL will train the bidders for this purpose and they will have to abide by the E-Business rules framed by them and duly approved by the Bank. Since this e-Procurement tender is through online reverse auction, **the Price Bid should not be submitted along with the Technical Bid.**

Competitive prices are to be quoted for UPSs with batteries & Battery stand inclusive of TWO year onsite warranty of UPS, Two/ Three year warranty for batteries, installation and for THREE years comprehensive AMC of UPS after 2 years warranty. The prices will be inclusive of all taxes, duties and transportation. During warranty and maintenance, quarterly preventive maintenance of UPS must be done, report of such PM must be sent to H.O. quarterly.

The L1 criteria decided by the Bank is: “The bidder whose total aggregate value, for all the items in required quantity, is least among all bidders as per their offered/ quoted price in financial bid, will be declared as L1 vendor.”

In order to participate in e-tendering & online reverse auction; vendor should have Digital Signature. For more information on participating for this reverse auction contact ABC procure, Landline: **079-40016885**.

Yours faithfully,

CHAIRMAN



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Enclosure-I

GENERAL TERMS AND CONDITIONS

1. Non-refundable **Tender fees of Rs.1,000/-** and **EMD of Rs. 25,000/-**, total **Rs. 26,000/-** should be **credited in one entry** in our **Current A/c. No.66002647728** with SBI, Gymkhana Branch, Rajkot. **IFSC: SBIN0060070**. Proof of Credit of Rs.26,000/- should be scanned and attached to technical bid. The tender offer without non-refundable fee and EMD will be rejected. The tenders received after due date will not be accepted. Earnest Money Deposit of Rs.25,000/- shall be returned to non-successful bidders within a fortnight of financial bid while successful bidders will be refunded EMD after installation of first consignment when 15% money will be deducted from payment of first invoice if such deposit is not less than Rs. 25,000/-.
Earnest Money Deposit amount of Rs.25,000/- can also be submitted through a Bank Guarantee of Nationalized and scheduled Commercial Banks Excluding Co-operative Banks or Demand Draft issued in favor of Saurashtra Gramin Bank, Head Office, Rajkot. If EMD amount is submitted through Bank Guarantee then separate confirmation letter in favor of Saurashtra Gramin Bank for authenticity of issued Bank Guarantee by issuing Bank must be submitted by vendor along with the Bank Guarantee.
2. Necessary documents should be attached in soft copy as mentioned in Page-1 of this invitation.
3. **Validity:** Rates quoted shall be valid up to **31.03.2016**. The Bank, however, reserves the right to call for fresh quotes at any time during the period if considered necessary. The same rates can be extended for additional three months period as per the mutual understanding between Bank and respective vendor based on cost viability of the project and vendor service support.
4. Requirement shown in Annexure-B is indicative and may vary from the Annexure-B.
5. The "Financial Bid" should contain competitive prices for one UPS with 8 batteries & battery stand inclusive of TWO year onsite warranty of UPS, Two/ Three year warranty for batteries, installation and for THREE years comprehensive AMC of UPS after 2 years warranty in Annexure-B.
6. The Prices must be inclusive of all taxes, duties and transportation up to respective locations. Please indicate the rate of VAT and other taxes included in the prices.
7. At the end of reverse auction process, all the vendors who participated in the online reverse auction should submit a hard copy of their last bid price in the Annexure-B immediately.
8. Order will be placed in phased manner. Delivery of UPS Systems & installation thereof to be made at our different location of branches/ offices as mentioned in Enclosure-IV. Delivery shall be made within four weeks from date of purchase order. Any delay will be penalized @1% of the order value per week of delay or part thereof. Amount of penalty so calculated will be deducted at the time of making initial payment.
9. **INSURANCE:** Successful bidder(s) shall have to arrange for adequate Insurance cover for UPS Systems including batteries till at least one month after date of delivery or installation. Cost of such insurance shall be borne by the bidder(s). The bidder(s) must take necessary insurance for their personnel deputed at the Offices / Branches of SGB. The SGB will not be responsible for any damage caused to these personnel by way of accident including the loss of life.
10. Product Brochures and technical literature should invariably be attached in **pdf** file under proper nomenclature.
11. The bidder after collecting the tender documents should preferably visit the branch Locations (as mentioned in Enclosure-IV) where UPS Systems are to be installed and TWO year warranty and THREE year maintenance services are to be provided and shall satisfy him



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about the local conditions and locations. No claim of any nature on any ground on inadequate site information or knowledge or misunderstanding or otherwise in such respects will be admissible later on. Interested parties may contact GM, SGB, HO, for any further clarifications.

12. The rates quoted once will be treated as final. No alteration either in rates or in tender documents will be entertained.
13. The successful bidder(s) to whom the work is awarded will be under direct liaison of the representative of SGB, HO, Rajkot and has to follow his instructions from time to time.
14. In case of any dispute, decision of SGB authority shall be final and abiding to the bidder(s).
15. Bank reserves the right to accept the offer of only one vendor in full or more than one vendor in part or reject any or all quotations, without assigning any reason thereof and irrespective of LI criteria, at any stage. Further, bidder(s) who do not qualify for the technical bid will not be eligible for financial bid.
16. **The bidder(s) will not be permitted to assign or give sub contract of the work awarded to them** without prior permission from The CHAIRMAN, SGB, Rajkot. The decision of SGB authorities in this regard shall be final and binding to the vendors/bidders.
17. The bidder(s) must meet necessary statutory and legal compliances. SGB will not be responsible for any legal action arising out of non-compliance to statutory & other similar legal compliances.
18. No attempt shall be made by the bidder(s) or their staff deputed at SGB to unlawfully reveal, misuse or encroach upon the intellectual or private data/information to which they have access.
19. Any loss or damage caused to the SGB property by the personnel deputed by the vendor will be recovered from payment of bill to the vendor and the decision of SGB authority in this matter will be treated as final and abiding to the vendor.

20. Payment Terms:

Advance Payment with Letter of Intent / Purchase Order	<u>NIL</u>
After installation of UPSs at respective sites	90 % of invoice price subject to satisfactory compliance of Site Acceptance Test on receipt of indemnity and warranty agreement.
On expiry of warranty period of 1 st and 2 nd year	5% at the end of 1st year and other 5% at the end of 2nd year

- If site testing and onsite installation at branch cannot be completed within 15 days after delivery, for reasons not attributable to vendor, 75% payment will be released. This is subject to inspection of goods by opening the packages at the branch site and, if possible, conducting site test. 15% (90-75) payment will be made after satisfactory installation.
- No payment, however, will become due in case of any short supply of equipment, delay in carrying out site testing / onsite installation for reasons attributable to the vendor.
- The necessary TDS will be made as per Central Government norms.
- In case of failure on the part of the vendors to provide warranty /sustain repair or maintenance work to the satisfaction of the Branch/Office, SGB authority reserves the right to forfeit 10% deposit amount kept as security deposit and any of the dues due to the vendor, terminate the contract with immediate effect and will be at liberty to get the work executed through a separate vendor at the risk and cost of the defaulting vendor.



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- Bills/Invoices should be detailed/annexed branch-wise separately mentioning VAT, other tax separately, although prices to be quoted inclusive of all taxes.
- **Payment of AMC FEES:** will be made quarterly after completion of Preventive Maintenance (PM). Invoice to be submitted at the end of quarter along with PM reports signed by Branch Managers.

21. Placing of Order:

The requirement shown in Annexure – B is indicative and it can be differed from actual requirement. Bank can place purchase order of UPS Systems for any number of branches before the 4 weeks of branch opening date. The vendor has to deliver these UPS systems as per the Bank's requirement.

22. Service Support Infrastructure:

- (i) Please mention the average time required for vendor's engineer(s) to attend service support calls at our centers in Annexure-A (7). Latest details regarding service set-up at or near our sites should be furnished in Annexure-A (8). This should be incorporated in **Profile.pdf**.
- (ii) In case vendor does not have service setup at or near bank's site, we may require one Exclusive Resident Engineer (ERE) stationed at RAJKOT for the branches during warranty and AMC period. Separate cost, if any, for the same may be quoted. The ERE, should be available for a period of 12 hours from 9.00 A.M. to 9.00 P.M. on all week days including Saturdays. Please confirm your service support in Annexure-A.
- (iii) You will have to give an undertaking that a proper service/support centre will be set-up in close proximity to our branches.
- (iv) Guaranteed uptime of 98% and availability of services/support shall be ensured by vendor.
- (v) Complaints of repairing/fault will have to be solved within 24 hours of receipt. This lead-time for making the faulty system operational will include travel time of service personnel.

23. PROCESSING OF COMMERCIAL BIDS :

- 1) For the purpose of evaluating the commercial offers, the cost of the resident engineer, in case the vendor does not have service set-up at a particular site or are unable to provide proper response time, will be loaded on to the cost of the UPS quoted by the vendor.
- 2) Prices of UPS with 2 years warranty and 3 years AMC fees will be clubbed for L1.

22. Dispute, if any will be subject to Rajkot jurisdiction only.



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Enclosure-II

PRE-QUALIFICATION CRITERIA

- 1) Tender Form Part-I must be duly filled in all respect containing required information in **AnnexureA.pdf**
- 2) The Bidders should have minimum five years of experience in providing sales and support of UPS Systems and having experience with Banking Institutions. Vendors should be ISO certified and should have a Centralized Toll-Free Telephonically Call Logging Facility in 24x7 Format and Call Centers must be having multi-language support preferably Gujarati and Hindi. Number of UPS systems sold must be more than 5000. Number of sites being handled must be more than 500. All document evidence must be submitted in one file **Profile.pdf**
- 3) Proof of Credit of **EMD and Tender Fee of Rs.26000** to **A/c. No. 66002647728** with SBI, Gymkhana, Rajkot. IFSC: SBIN0060070 must be submitted in **Fund.pdf**
- 4) The annual turnover in dealing UPS Systems should be more than Rs. 10 crore during last 3 years. Net worth of the vendors must be positive. Document evidence must be submitted in **FA2011 12.pdf, FA2012 13.pdf and FA2013 14.pdf**.
- 5) Solvency certificate of at least of Rs. 25.00 lac from any public sector bank including Regional Rural Bank should be attached in **Solvency.pdf**
- 6) Scanned Image of Income Tax PAN, Registration Certificate of Service Tax and Registration Certificate of VAT/CST should be attached in **Documents.pdf**
- 7) The vendors should be empanelled with SBI, its associates, our Bank or any Public Sector Bank. Document evidence must be submitted in **Empanel.pdf**
- 8) The list of clients with the latest satisfactory performance certificate (01/04/2011 onwards) from minimum 5 organizations (out of which 2 must be from Banking Sector) must be submitted in **Reference.pdf**
- 9) In all cases, scanned images of necessary documents should be attached in portable document format (PDF) in nomenclature specified by Bank. Bank reserves the right to verify it with originals.
- 10) The Vendors must have Local Service Centre at Rajkot with adequate Inventory of Spares.
- 11) The vendors must have Omni-presence across Saurashtra. Vendors should have service point at Jamnagar, Rajkot, Surendranagar, Bhavnagar, Junagadh, Porbandar and Amreli or at least 7 centers with service engineer and 2 telephones at Rajkot and one at other centers for early lodging complaints. Mobile phones should be available with all service engineer(s).
- 12) The delivery and service shall be provided by the vendor at our respective location directly by the company through its engineers, employees and franchisee.
- 13) At the end of reverse auction process, all the vendors who participated in the online reverse auction should submit a hard copy of their last bid price in **Annexure-B** to bank's H.O., Rajkot.
- 14) All attachments must be in A4 Page Setup only.



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Enclosure-III

Specifications (A to Z) of UPS of 3KVA

A	Technology :	Online Double Conversion, Insulated Gate Bipolar Transistors (IGBT), Digital Signal Processing (DSP) based design Inbuilt Isolation Transformer. Input to Output Isolation. Having EMI & RFI filter Static by-pass arrangement may be connected in such a way that the input and output sides shall always remain galvanically isolated.
B	Charger	Built in solid state float-cum-boost charger with automatic boost/trickle charge modes with current limiting features. The charger characteristics shall be such as to match the float/boost charging of the batteries as per battery characteristic, for enhancing the life of batteries. The charger should be designed for at least 15% of the total battery current
C	Overload capacity	110% for 10 minutes & 150% for 1 minute During the test, the load should not get transferred to mains through static switch
D	Input Voltage (Range -30% to +30%)	Single Phase Input 230V
E	Input Frequency Auto Sensing	Frequency Range - 45 - 55Hz
F	Output Voltage - (Regulation +/- 1% Static, 5% for Dynamic Loads)	Single Phase Output Range 220 - 230VAC
G	Output Frequency (Frequency Regulation +/- 0.1% synchronized to	Frequency Range - 50 Hz
H	Remote Monitoring/power Mgmt facility - Capability to add	Internal SNMP Card Slot (Provision) for monitoring thru web remotely.
I	Interface - RS 232 / USB	DOS/Unix/Netware with necessary H/W and S/W Power Management software to be compatible with Windows Server/XP/VISTA
J	Output Wave Form	Pure Sinusoidal
K	Crest Factor	< 3
L	Overload ratings	105% infinite.
M	Transfer Time (with Full Load)	< 0ms
N	Protection	a) Isolation – Output shall be fully isolated from mains and Spike and Surge suppressors to be incorporated
		a) Soft start on Inverter and charger arrangement
		b) Over voltage / under voltage protection.
		c) All other protection systems required for safety of UPS system, such as over temperature protection etc.



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O	Bypass :	
	i). Thyristor (Semi-conductor) based Static (Auto) bye-pass switch	i) Bi-directional with change over time less than 10 milliseconds in free running mode and instantaneous in synchronous mode from Inverter to bye-pass and vice-versa.
	ii). Manual by-pass switch	ii) Should be provided
P	Noise Level	< 45DB
Q	Efficiency	Overall at Full Load - 92% Minimum
R	Input Power Factor	0.95 pf and above
S	Output Power Factor	0.8 pf
T	Indication – LCD Display	Input Mains ON, System Overload, Battery Low, Mains Fail, Inverter Fault, Inverter Trip, Battery Trip, Load on Battery, Load on Bypass
U	Alarm	Battery Low, Inverter O N(Mains Fail), Inverter Fault
V	Digital Metering	Output Voltage , Output Current etc.
W	LED	On line, On battery, Overload, Fault, Replace battery and bypass operation
X	No. of Batteries	08 SMF Batteries with Back-up time up to 4 Hours with suitable Rack to house Batteries
Y	Battery Make	Panasonic / Exide / Hitachi / CSB / Amara Raja Quanta or brand approved by SBI
Z	Warranty	Two Years On-Site on UPS and Two/ Three Year On- site on Batteries.



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Annexure-A

TENDER FORM PART-1

To,
The Chairman,
Saurashtra Gramin Bank,
Rajkot – 360002.

Sir,

Purchase of UPS along with batteries as per Enclosure-III

With reference to your letter no. SGB/HO/TECH/PMS/GL/ necessary information hereunder:

dated 22/05/2015, we submit

1	Name & address of the Company with direct phone numbers	:		
2	Name of Head/Chief of the company	:		
3	Registration No. and date of establishment	:	Dt.	
4	Website Address	:	http://www.	
5	Email Address	:	@	
6	Present strength of the Firm	:		
	(a) ISO certification	:		
	(b) No. of UPSs sold	:		
	(c) No. of sites handled presently	:		
7	(d) Nos. of Staff Members	:		
	Average time required to attend the call in case of repair during 2 years warranty and 3 years AMC	:		
	8	Service centers at (mainly in Saurashtra) (Details regarding item 1 to 7 to be given in sequence in <i>Profile.pdf</i>)	:	1. _____ Ph. _____
			2. _____ Ph. _____	
3. _____ Ph. _____				
4. _____ Ph. _____				
5. _____ Ph. _____				
6. _____ Ph. _____				
7. _____ Ph. _____				



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9	Tender Fees of Rs.1000/- + Earnest Money Deposit of Rs.25,000/- Total Rs.26000/- (Proof to be submitted in <i>Fund.pdf</i>)	:	Credited in Bank's A/c. on date
10	Annual turnover as well as Net worth (Rs. in crore with two decimals) for last 3 years providing similar services. (Scanned image to be attached in <i>FA2014_15.pdf</i> etc.)	:	Year Turn Over Net worth
			2012-13 _____ _____
			2013-14 _____ _____
2014-15 _____ _____			
11	Solvency Certificate of Rs.25 lac issued by (Proof to be submitted in <i>Solvency.pdf</i>)	:	
12	Income Tax PAN (sr. no. item 12 to 15 in <i>Documents.pdf</i>)	:	
13	Service Tax Registration No.	:	
14	Trade Identification No.(TIN) for VAT	:	
15	Trade Identification No.(TIN) for CST	:	
16	Empanelled with which Bank <i>Empanel.pdf</i>	:	
17	List of 5 satisfied clients of which 2 banks to whom you have provided UPS Systems (Scanned image in <i>Reference.pdf</i> be attached)	:	1. _____
			2. _____
			3. _____
			4. _____
			5. _____



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DECLARATION

1. I/We hereby declare that the terms and conditions of the tender stated herein and as may be modified/mutually agreed upon are acceptable and binding to me/us.
2. We assure to comply with the UPS configuration, that will be original, no duplicate or old/used parts will be supplied.
3. We undertake that SMF batteries of brand approved by SBI, such as Panasonic, Exide, Hitachi, Amara Raja, Quanta will be provided.
4. We undertake to give a service commitment along with availability of spare parts for at least three years.
5. We undertake that UPS Systems will be installed at respective sites/branches. Proper service/support centre(s) will be provided by our qualified service engineers and wherever found necessary service/support will be set-up in close proximity to these branches.
6. In view of the critically, at any time UPS system will be kept by vendor in efficient running condition. Immediate replacement of defective parts will be done with a view to ensuring at least 98% uptime of the UPS System.
7. Quarterly preventive maintenance (PM) will be carried out during the currency of two year warranty and three year maintenance contract and vendor shall have to check batteries voltage, earthing and other required parameters. Branch-wise report of such PM will be sent quarterly to SGB, HO. Rajkot.
8. Complaints of repairing / fault will be solved within 24 hours of receipt from branches/offices. This lead-time for making the faulty system operational will include travel time of service personnel.
9. If faulty UPS systems cannot be repaired in 24 hours then vendor has to provide one stand by system at the respective branch level.
10. Vendor has to give support while Relocation/shifting of the UPS systems. The warranty period of Batteries includes replacement also if needed.

Name of person authorized to sign.	:	
Mobile Phone No.	:	
Email :	:	

Date:

Place:

Official Stamp:

**SIGNATURE OF AUTHORISED
SIGNATORY**



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ANNEXURE-B

TENDER FORM PART- II **(SUMMARY OF REQUIREMENT cum FINANCIAL BID DOCUMENT)**

Sr. No.	Particulars	No. of Units Required X	Per Unit Price Rs. Y	Total aggregate value Rs. Z = X * Y
1	3 KVA UPS with 2 years warranty (inclusive of Battery Stand and 8 no of 100 AH SMF Batteries with 2 years warranty period)	25		
2	AMC prices of 3 KVA UPS for 3 years after 2 years warranty	25		

* Detailed specification for UPSs is given in Enclosure-III. Unit prices to be quoted in compliance with this specification.

Bidders have to compulsorily quote the unit price for all the items of above table, as, the L1 criteria decided by the Bank is : “The bidder whose total aggregate value as per their bid prices, for 3 KVA UPSs + AMC charges, is least among all bidders will be declared as L1 vendor.”

Date:

Place:

Official Stamp:

**SIGNATURE OF AUTHORISED
SIGNATORY**



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TENDER FORM PART- II (SUMMARY OF REQUIREMENT cum FINANCIAL BID DOCUMENT)

Sr. No.	Unit Rate of UPS system of 3 KVA (Rs.)	Total Quantity Required of UPS System (approx)	UPS Total Amount (Rs.) (A)	Unit Rate of Batteries of 100AH/12V (Rs.)	Total Quantity Required of Batteries(8 batteries/UPS system)	Batteries total Amount (Rs.) (B)	Total of UPS system and Batteries Amount (Rs.) C = (A+B)
1							
2	Unit Rate of AMC prices of 3 KVA UPS for 3 years after 2 years warranty						

* Detailed specification for UPSs is given in Enclosure-III. Unit prices to be quoted in compliance with this specification.

Bidders have to compulsorily quote the unit price for all the items of above table, as, the L1 criteria decided by the Bank is : “The bidder whose total aggregate value as per their bid prices, for 3 KVA UPSs + AMC charges, is least among all bidders will be declared as L1 vendor.”

Date:

Place:

Official Stamp:

SIGNATURE OF AUTHORISED
SIGNATORY